

Registration Form (Afterschool Program)

(2:30pm-5:30pm, Mon.-Fri., Sept. 2023 - Jun. 2024)

Student:			
_____ <small>Last Name (姓), First Name (名)</small>	Birth year-month: _____	<input type="radio"/> M	<input type="radio"/> F
<small>y y y y - m m</small>			
Address: _____			
<small># Street</small>	<small>City</small>	<small>Postal code</small>	
Allergies/medical conditions we should be aware of: _____			
Name of day-school: _____			
Parent/Guardian 1:			
_____ <small>Name</small>	_____ <small>Phone 1</small>	_____ <small>Phone 2</small>	_____ <small>Email</small>
Parent/Guardian 2:			
_____ <small>Name</small>	_____ <small>Phone 1</small>	_____ <small>Phone 2</small>	_____ <small>Email</small>
Schedule and Fees:			
<input type="radio"/> Full-time: \$18.50/day (Mon. - Fri.)			
<input type="radio"/> Part-time: \$21.50/day <input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri			
Starting date: _____ <small>y y y y - m m - d d</small>			
Payment by: <input type="radio"/> Cash <input type="radio"/> Cheque, payable to: <i>KC Afterschool</i> <input type="radio"/> e-Transfer (see Registration By Email below)			
Fees are calculated by month with reference to student's day-school calendar (excluding holidays and school PD days).			
Registration:			
In Person: Submit registration form and fees (post-dated cheques are welcome) at address and time shown above.			
By Email: 1) Email this form to: registration@kcafterschool.com 2) e-Transfer fees to KC Afterschool by email at: registration@kcafterschool.com 3) Send security answer of e-Transfer by text to: 613-263-7846			
The first month fee is due at the time of registration. Future fees are due in advance on the first day of each month.			
Cancellation: One month notice is required. No refund for absence due to school bus cancellation or any other reasons.			
Notes: Due to a pre-committed annual Book Fair event at the facility, we may relocate to a temporary site for a week during the school year (time and location to be determined). We will inform you as soon as the schedule and location are determined. School bus drop-off will not be affected. We will arrange to pick up the students from the regular site. Parents will be required to pick up their children from the new location during the week.			

KC Afterschool reserves the right to cancel any program due to lack of enrolment or other reasons.

Signature: _____ Date: _____
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Office use only
<input type="checkbox"/> Logged

(Form updated: 2023-08-16)