**KC Afterschool**
33 Leacock Dr., Kanata, Ontario, K2K 2B9
*Give your children more opportunities in the future*

Website: kcafterschool.com
Tel./SMS: 613-263-7846
Email: info@kcafterschool.com

# Registration Form

(Afterschool Program, 2:30pm-5:30pm, Mon.-Fri., Sept. 2022 - Jun. 2023)

**Student:**

Name: _____ (Last name (姓), First name (名)) Birth year-month: _____ (yyyy-mm) ◯ M ◯ F

Address: _____ (# Street) _____ (City) _____ (Province) _____ (Postal code) _____ (Tel. (H))

Allergies/medical conditions we should be aware of: _____

Name of day school: _____ Arriving by school bus? ◯ Yes ◯ No

**Parent/Guardian:**

_____ (Name) _____ (Tel. (W)) _____ (Tel. (C)) _____ (Email)

**Emergency Contact:**

_____ (Name) _____ (Tel. (W)) _____ (Tel. (C)) _____ (Email)

**Fees:**

Fees are calculated based on the following rates* and schedule (excluding student's day-school holidays and PD days):

◯ Full-time: $18.00/day (Mon. - Fri.)

◯ Part-time: $21.50/day ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri

Starting date: _____ (yyyy-mm-dd)

Payment option: ◯ Cash ◯ Cheque, payable to: *KC Afterschool*

* Other rates are available for students from schools of late dismissal. Please contact us.

**Registration:**

To register, submit a filled out form either in-person or by email to: registration@kcafterschool.com

Payment is due in advance on the first day of each month. Post-dated cheques are appreciated.

**Cancellation**: One month notice is required. No refund for days of school bus cancellations or no shows.

Bank charge applies for cheque returned as "Non-sufficient funds" (NSF).

**Note:** Due to a pre-committed annual event at the facility, we may move to a temporary location for one week during the school year (time and location to be determined). We will inform you as soon as the schedule and location have been determined. School bus drop-off will not be affected. We will arrange to pick up the students from the regular site. Parents will be required to pick up their children from the new location after.

KC Afterschool reserves the right to cancel any program due to enrolment or other reasons.

Signature: _____ Date signed: _____ (yyyy-mm-dd)

For office use only
☐ Logged

(Updated: 2022-08-12)