



# KC Afterschool

33 Leacock Dr., Kanata, Ontario, K2K 2B9

Give your children more opportunities in the future

Website: KCAfterschool.com

Tel./SMS: 613-263-7846

Email: info@KCAfterschool.com

## Registration Form

(Afterschool Program Sept. 2019 - Jun. 2020)

[This form is best filled with Acrobat Reader DC.]

### Student

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  M  
Last Name First Name yyyy-mm-dd  F

Address: \_\_\_\_\_  
# Street City Province Postal Code Tel. (H)

Allergies/medical conditions we should be aware of: \_\_\_\_\_

Name of Day School: \_\_\_\_\_

### Parents/Guardians

\_\_\_\_\_  
Name Tel. (W) Tel. (C) Email (Important: Most correspondences are by email)

\_\_\_\_\_  
Name Tel. (W) Tel. (C) Email

### Fees

Student's day-school ending \_\_\_\_\_ Monthly (reduced Dec., Mar.) \_\_\_\_\_

A) before or at 3:15 pm:  \$332 (\$275)

B) after 3:15 pm:  \$259 (\$213)

Cash  Cheque, payable to: *KC Afterschool*  e-Transfer (see instructions below)

Starting date: \_\_\_\_\_ [Daily rates apply for partial enrolment of the month: A) \$20/day; B) \$15/day.]  
yyyy-mm-dd

### Registration

Please contact us first to find out space availability. To register, hand in a signed form or email a saved PDF copy (best filled with Adobe Acrobat Reader DC) to: [registration@kcafterschool.com](mailto:registration@kcafterschool.com)

Monthly fees are due on the 1st day of the month (post dated cheques are appreciated).

To e-Transfer: 1) e-mail funds to KC Afterschool at: [registration@kcafterschool.com](mailto:registration@kcafterschool.com) (indicate student's name in Notes box)

2) Send security code by SMS to: 613-263-7846 (indicate student's name in text)

(For security reasons, please don't send security code by email.)

**Cancellation:** One month notice is required. No refund for days of school bus cancellations or no shows.

Bank charge applies for cheque returned as "Non-sufficient funds" (NSF).

**Note:** We will move to a temporary location during the week following the long weekend in February (location to be determined). This is due to a pre-scheduled annual event at the facility. School bus drop-off will not be affected. We will arrange to pick up the students from the regular site. Parents will be required to pick up their children from the new location after.

KC Afterschool reserves the right to cancel any program due to enrolment or other reasons.

Signature: \_\_\_\_\_ Date signed: \_\_\_\_\_

yyyy-mm-dd

For office use only

Logged

(Updated: 2019-11-21)